



NWAAAE General Membership Meeting
May 15, 2011
9:00 a.m.
Atlanta, GA
Georgia World Congress Center – Rm. A313

Minutes

1. Call to Order

Todd Woodard called the meeting to order at 9:10am and a quorum was present.

[meeting suspended for visit from AAAE staff to raise funds for the PAC]

2. Report of Secretary/Treasurer

Approval of Minutes – Sep. 2, 2010 Meeting

Bill Restall motioned to approve the minutes from the September 2, 2010 meeting and John Parrott seconded the motion. Motion was approved.

Financial Report

Daren Griffin reported that the Chapter has \$100,000 in a CD, \$13,121.76 in checking and \$113,935.85 in savings for a total balance of \$227,057.61. Of that, \$11,377.40 is dedicated to the INAC Scholarship fund. The \$100,000 CD matures in July and Daren G. and Linda Tepper will be researching investment options. The budget for the year is \$106,697 and is currently on track.

Membership Report

Daren G. noted that there are currently 236 active members in the Chapter – 207 renewing members and 29 new members. There were 14 membership cancellations during the renewal process and 34 non renewing members. This compares to 238 members last year.

3. Report on Conferences

Airport Facilities Management Conference

Al Stuart noted that planning for the conference is going well and the conference is planned for August 10-12. Registrations packets are out and available and they are currently working on sponsors and exhibitors for the conference. Al S. asked that Chapter members support the conference by attending. Todd W. echoed this request for support of the conference.

Annual Chapter Conference

Todd W. noted that the Chapter's annual conference is coming up in Cheyenne this year on September 25-27. David Haring highlighted several events during the conference such as the Saturday Casino Night, guest speaker Brian Shul who is a former SR71 pilot and is being sponsored by the Wyoming

Airport Operators Assn., golf tournament at the Warren AFB and the concluding event will be at the Old West Frontier Museum.

Todd W. is looking to do a mentoring program at the conference for first time attendees. Will possibly call on David Ulane to do a presentation on the CM/AAE program.

Todd W. recognized Mark Sapp from AirIT for the refreshment provided for today's meeting.

4. Committee Reports

Accreditation Mentoring Committee – David Ulane

The study materials have been revised from 15 modules to 4 and the feedback is very positive. The new modules are already being updated. There are currently 441 people accredited under the AAE program of which 46 are from the Northwest Chapter. There are seven candidates sitting for their AAE today of which one is from the NW Chapter.

National Board of Examiners Committee – David Ulane

The BOE had a spring meeting and had a discussion on mentoring and accreditation. Not seeing young people involved and mentoring was discussed as a way of increasing their involvement.

David U. thanked the Chapter for its support.

Internship/Scholarship Committee – Bill Restall

Bill R. noted that there was a good response to the Chapter's scholarship offering last year from both the US and the Canadian side. The Chapter has changed the timing of the scholarship program so that it is advertised at the beginning of the school year. Also did quite a bit of research on all of the schools that are eligible and that helped get the word out to a greater number of people.

Bill R. noted that there is money for internships but it is sometimes going unused. Linda T. noted that the information as well as application form are on the Chapter's web site. Todd W. encouraged people to take advantage of the program and encourage the next generation of airport managers.

Operations/Safety/Planning Committee – Al Stuart

Al S. noted that the committee has been having bimonthly conference calls. Biggest issue being addressed at the moment is Safety Management Systems (SMS) which keeps getting extended for further comments. The drivers training AC is also out there for comment. SMS will be covered at both the AFMC and the Chapter's annual conference. Jim Elwood commended Al S. for all his hard work over the years on a number of important issues.

Bill R. asked about runway safety areas? Al S. noted that the FAA has been funding projects for the past 10 years at airport to get the 1000ft of standard distance. Bill R. noted that in Canada they are just starting the process of getting to 1000ft and the airports are expected to fund it.

Al S. encouraged everyone to read and understand SMS and its impacts on your airport so that you can provide comments on the subject. Comments from airports can have an effect on the implementation date and the extent of the program.

NW Chapter Nominating Committee

Robert Olislagers reported that there will be a Nominating Committee meeting tomorrow. Randy Berg's name is being submitted for the position for Secretary and Al Stuart for Chapter Representative. At the Chapter's annual conference in Cheyenne the Chapter will look for nominations for 2012.

Transportation Security Services Committee

Mark Crosby reported that they have been holding monthly committee conference calls and always welcome anyone who would like to join in. There is also a airports only conference call after the monthly TSA call. There will be a committee meeting tomorrow in this same room. Items that are being worked on include:

- In depth review of rewriting all security directives into one which is a joint project with airports, TSA, ACI and AAAE. Getting consistency is one of the objectives.
- Teamed up with the Ops and Safety committee to comment on the safety enhancement NPM.
- GA security guidelines are still in the works and Robert O. reported that the NPM is still an internal document at TSA so probably won't see it published before the end of the year.
- TSA initiative for more canine sniffers
- Airport security design guidelines are out.
- Biometric access controls
- TSA NPM n consolidating background checks
- Rumors about FAA not paying for badging fees in the Northwest region

Lori Beckman noted that changes are coming in the badging process with the way information is submitted. Aspen was a test case.

Todd W. echoed Jim E.'s sentiments to Robert, David, Mark and Al for their work on the committees.

5. Old Business

6. New Business

Jim E. noted that it is a tradition at the Wednesday night banquet to give out an award and this year it will be going to Jim Morasch. His wife Launa and son Adam will be here to receive the award and Jim E. asked the Chapter to give them their support. Adam is looking at entering into airport management and following his father's footsteps.

7. Adjourn

Robert O. motioned to adjourn the meeting and Jim E. seconded the motion. Motion was approved and the meeting was adjourned at 10:13am.